



## ANNUAL GENERAL MEETING

Minutes of the meeting held on 28.Jan.21

MEETING CALLED BY	President
TYPE OF MEETING	General Meeting
NOTE TAKER	Membership Services Manager
OFFICER ATTENDEES	<p>President</p> <p>Vice President Education</p> <p>Vice President Welfare</p> <p>VP Activities</p>
MEMBER ATTENDEES (FOR QUORACY)	104 student members were in attendance
STAFF IN ATTENDANCE	<p>Chief Executive Officer</p> <p>Academic Affairs Co-ordinator</p> <p>Student Voice Co-ordinator</p> <p>Communications Marketing Manager</p> <p>Communications Assistant</p>

## OPENING REMARKS

DISCUSSION	<ul style="list-style-type: none"> <li>President welcomed all attendees and congratulated the meeting for reaching quoracy. This is the first AGM to be held in a virtual space, so explanatory notes on the way in which the meeting would progress were explained. It was <i>noted</i> that the meeting would be recorded.</li> <li>The meeting was opened by the Independent Chair. Chair explained the process for debate and for voting.</li> </ul>		
CONCLUSIONS			
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	

## APOLOGIES

DISCUSSION			
CONCLUSIONS			
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	

## MINUTES OF THE PREVIOUS MEETING

DISCUSSION	<ul style="list-style-type: none"> <li>It was <b>noted</b> that the previous meeting was inquorate and the minutes record this.</li> </ul>		
CONCLUSIONS			
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	

## STANDING ITEMS

DISCUSSION	<ul style="list-style-type: none"> <li>Sustainability – nothing to report</li> <li>Health &amp; Safety – nothing to report</li> </ul>		
CONCLUSIONS			
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	

## Agenda item 2: REPORT FROM THE BOARD OF TRUSTEES

DISCUSSION			
CONCLUSIONS	<ul style="list-style-type: none"> <li>The meeting <b>accepted</b> the report.</li> </ul>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	

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#### Agenda Item 2: ANNUAL REPORT & AUDITED ACCOUNTS

DISCUSSION	<ul style="list-style-type: none"> <li>No questions to the accounts had been received.</li> </ul>		
CONCLUSIONS	<ul style="list-style-type: none"> <li>The meeting <b>accepted</b> the accounts.</li> </ul>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	

#### Agenda Item 3: APPROVAL OF THE AFFILIATIONS

DISCUSSION			
CONCLUSIONS	<ul style="list-style-type: none"> <li>The meeting <b>approved</b> the affiliations.</li> </ul>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	

#### Agenda Item 4: CONSTITUTIONAL AMENDMENTS

DISCUSSION	<ul style="list-style-type: none"> <li>There were none.</li> </ul>		
CONCLUSIONS	<ul style="list-style-type: none"> <li></li> </ul>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	

#### Agenda item 5: POLICY PROPOSALS

DISCUSSION	<ul style="list-style-type: none"> <li>There were none.</li> </ul>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	

#### Agenda Item 6: CALL TO ACTION PROPOSALS – KEEPING OUR MEMBERS CONNECTED

DISCUSSION			
CONCLUSIONS	<ul style="list-style-type: none"> <li>The proposal <b>passed</b>.</li> </ul>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	
Lobby the University to permit the SU to utilise Zoom.	VP Welfare	Immediate	

Agenda Item 7: OPEN QUESTIONS TO TRUSTEES

DISCUSSION	<ul style="list-style-type: none"> <li>The Officer Trustees took questions pertaining to the online learning environment.</li> </ul>	
CONCLUSIONS	<ul style="list-style-type: none"> <li>As this business is not within the authority of Board, the Officers <b>agreed</b> to pick up these concerns through the appropriate channels.</li> </ul>	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

Agenda Item 8: BUSINESS FROM THE BOARD TO THE STUDENT BODY

DISCUSSION	<ul style="list-style-type: none"> <li>There was none.</li> </ul>	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

Agenda Item 8: ANY OTHER APPROPRIATE BUSINESS

DISCUSSION	There was none.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

The Chair closed the meeting.